

ANNUAL AGENCY EFFICIENCY AND INTEGRITY DEVELOPMENT PLAN

Agency Name : DOLE Regional Office No.9  
 Reporting Period : CY 2013

	EIDP Component	Annual Verifiable Target/Milestones	Responsible Person/Unit/Division	Timeline	Funding Source	Budgetary Requirements
A	TRANSPARENCY				Regular Funds of the Agency	
	1. Posting in the DOLE Website the following: a. Annual net worth of all its 3 <sup>rd</sup> level officials including Division Chiefs based on their submitted Statements of Assets and Liabilities (SALN)	Data posted in the DOLE website and updated	HRMO/IMSD	End of First Semester of 2013		
	b. Status of labor standard cases/ appealed cases	Data posted and updated	TechRet/TSSD	Quarterly		
	c. DOLE Citizens' Charter	Updated Charter posted	TSSD and IMSD	End of the year		
	d. Management Actions on COA Audit Report	Updated Data posted	IMSD	End of the year of the previous COA Annual Report		
	e. Transparency Seal per general provisions of the General	Updated Data posted	TSSD and IMSD	End of the month as the case may		


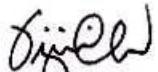
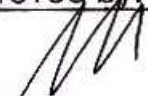
<p>Appropriations Act (Section 93)</p> <p>e.1 Agency's mandates and functions, names of its officials with their position and designation and contact information;</p> <p>e.2 Annual reports, as required under National Budget Circular Nos. 507 and 507-A dated 31 January 2007 and 12 June 2007, respectively, for the last three (3) years;</p> <p>e.3 The approved budget and corresponding targets immediately upon approval of GAA;</p> <p>e.4 Major programs and projects categorized in accordance with the five (5) key result areas under EO No. 43, s.2011;</p> <p>e.5 The programs/projects beneficiaries as identified in the applicable special provisions;</p> <p>e.6 Status of implementation and program/project evaluation and/or assessment reports; and</p> <p>e.7 Annual procurement plan, contracts awarded and the name of contractors/suppliers/consultants</p>			be		
<p>2. Continuous implementation of the Zero and Performance-Based Budgeting System</p>	<p>* Approved Budget (Physical and Financial Plan –</p>	<p>TSSD and IMSD</p>	<p>Continuing</p>		

		against OPIF) * Civil Society Organization Consultation Workshop				
B	ACCOUNTABILITY					
	1. Continuous implementation of the Speedy Dispensation of Labor Justice project or SPeED project to ensure strict compliance with the prescribed rules and process cycle time for the disposition of cases	98% disposition rate within the prescribed period based on SPeED guidelines  Cases disposed per SPeED Guidelines	TSSD and FOs			
	2. Installation of electronic feedback and complaints linked in the website	System installed	TechRet/TSSD			
	3. Strict implementation of rules and regulations on the liquidation of cash advances	100% of cash advances liquidated within the prescribed period	IMSD, TSSD and FOs			
	4. Sustaining a culture of excellence and integrity among DOLE Officials and Employees					
	4.1 Holding of moral and character development related activities for officials and employees (values formation seminars, annual retreat, outreach activities, etc)	Implementation done and corresponding monitoring and evaluation reports submitted	HRMO/IMSD			
	4.2 Strict adherence with the DOLE	Implementation by	All FOs and			



	Code of Conduct including the no-contact and no gift/solicitation policy	all FOs and Units	Units/Divisions			
	4.3 Signing of Integrity Pledge by all DOLE Officials and Employees and stakeholders	Pledge signed and recited during the Flag Ceremony	All Offices			
C	RESPECT FOR THE RULE OF LAW 1. Speedy resolution of administrative complaints/cases, especially graft and corruption related complaints/cases	100% disposition/resolution rate in accordance with the Revised Rules on Administrative Cases in the Civil Service (RRACC)	Med-Arb Administrative Complaint Committee			
	2. Quarterly monitoring of status of cases and complaints against DOLE officials and employees lodged with their respective agencies, Office of the Ombudsman, Sandigan, CSC, regular courts and Office of the President	Quarterly monitoring report submitted to the Secretary and the National Tripartite Efficiency and Integrity Board	Med-Arb and IMSD			
D	PARTNERSHIP FOR DEMOCRATIC GOVERNANCE  1. Operationalization of the Regional Tripartite and Integrity Board pursuant to Department Order No. 109, series of 2011	Regional TEIB created, functional and operational  Consultation	Regional TEIB IMSD			

		meetings held and agreements reached on systems improvement review  Documentation reports of all the meetings including resolutions passed by the Tripartite EIB through the IMSD				
	2. Integration of values education in the Continuous Labor Education Program for stakeholders	Values Education integrated in Labor Education Seminars	All FOs			
	3. Inclusion of compliance with anti-graft and corruption laws in the industry's Voluntary Code of Good Practices	Approved resolutions implemented and corresponding reports submitted to the Tripartite EIB	TSSD and FOs			

Prepared by:	Reviewed by:	Approved by:
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