



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Region 9
 Cortez Building, Dr. Ebangelista Street
 Sta. Catalina, Zamboanga City



Annual Procurement Plan for FY 2018

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Ads/Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Provision of Outsource Personnel Services to DOLE-IX	RO	Public Bidding	12/21/2016	1/22/2018	1/30/2018	1/31/2018	GAA & SPF	2,929,656.96			
2	Printing of Annual Report	RO	SVP	1st Quarter				GAA	150,000.00			
3	Provision of Courier Services of the DOLE for One (1) Year	RO	Negotiated	Thru LBC, JRS				GAA	250,000.00			
4	Purchase of Fuel, Oil, Lubricants	RO	Direct Contracting	Thru Petron, Apar				GAA	400,000.00			
5	Taxes, Duties, Licenses	RO	Direct Contracting	Thru GSIS				GAA	15,000.00			
6	Insurance, Expenses (Building and Vehicles)	RO	Direct Contracting	Thru GSIS				GAA	35,000.00			
7	Water Services	RO	Direct Contracting	Thru ZCWD				GAA	170,000.00			
8	Electricity Services	RO	Direct Contracting	Thru ZAMCELCO				GAA	1,400,000.00			
9	Telephone, Landline	RO	Direct Contracting	Thru PLDT				GAA	150,000.00			
10	Internet Subscriptions	RO	Direct Contracting	Thru PLDT				GAA	150,000.00			
11	Internet Subscriptions (LLCOs)	RO	Direct Contracting	Thru SMART				GAA	480,000.00			
12	Cable Services	RO	Direct Contracting	Thru Mindanao Cable				GAA	25,000.00			
13	Repair and Maintenance of Motor Vehicles	RO	SVP	January - December				GAA	250,000.00			
14	Telephone, mobile (including the provision of cellcards for the DOLE Officials and Authorized Employees	RO	Direct Contracting	Monthly				GAA	160,000.00			
15	Purchase of Office Supplies and Other supplies & Materials	RO	SVP	As need arises				GAA & SPF	2,000,000.00			
16	Repair and Maintenance of Equipment of DOLE	RO	SVP	January - December				GAA	200,000.00			
17	Subscription of Newspaper for 1 year	RO	Direct Contracting	January - December				GAA	30,000.00			
18	Office Space Lease	RO	Negotiated Procurement	Thru Owners of Building				GAA	3,305,000.00			
19	DOLE 9 Team Building	RO	SVP	2nd Quarter				GAA	300,000.00			
20	DOLE-RCC 9 Sportsfest	RO	SVP	3rd to 4th Quarter				GAA	70,000.00			
21	"Parangal" for DOLE Retirees	RO	SVP	January - December				GAA	90,000.00			
22	DOLE 9 Chorale	RO	SVP	January - December				GAA	50,000.00			
23	Help Desk	RO	SVP	January - December				GAA	30,000.00			
24	Alliance Meeting	RO	SVP	January - December				GAA	50,000.00			



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Region 9
Cortez Building, Dr. Ebangelista Street
Sta. Catalina, Zamboanga City



Annual Procurement Plan for FY 2018

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
25	Labor Day Celebration	RO	SVP	May				Centrally-Managed Fund	100,000.00			
26	Monthly QMS cum Management Committee Meeting	RO	SVP	January - December				GAA	360,000.00			
27	Monthly Labor Inspectors & Hearing Officers Meeting	RO	SVP	January - December				GAA	240,000.00			
28	Purchase of Food & Venue for various DOLE activities	RO	SVP	January - December				GAA	500,000.00			
29	Training Fee and other for ISO Certification	RO	SVP	January - December				GAA	360,000.00			
30	Procurement of various Tools, Jigs and Equipment for Starter Kits by Group and Individual - By Field Office	RO	SVP	January - December				GAA	60,000,000.00			

Reviewed and Prepared by:

I certify that I have reviewed this APP and it is in accordance with the submitted PPMPs

LOVELL KARREN R. AMPALAYO

BAC Secretariat Head

Reviewed by Budget Division:

I certify that I have reviewed this APP and it is in accordance with the Cash Program/NEP/GAA

KRISTOFFER ALDO D. GOBATON

Budget Officer

Date : 2/02/2018

Date : 2/02/2018

Approved :

I certify that I have received this APP and it is recommended for approval.

OFELIA B. DOMINGO, CESO III

Regional Director

Date : 2/02/2018

ANNEX B

DEPARTMENT OF LABOR AND EMPLOYMENT REGIONAL OFFICE IX Procurement Monitoring Report as of JULY 13, 2018

Code (UACS/PA P)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Actual Procurement Activity												Source of Funds	Total
				Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Inspection & Acceptance		
COMPLETED PROCUREMENT ACTIVITIES																	
	Outsourced Personnel	HRMO	Public Bidding		27-Dec-17	8-Jan-18	22-Jan-18	22-Jan-18	22-Jan-18	24-Jan-18	30-Jan-18	5-Feb-18	5-Feb-18	1 Year		Regular MOOE and Project Fund	2,194,992.00
	Additional Outsourced Personnel	HRMO	Public Bidding	21-Feb-18	22-Feb-18	7-Mar-18	19-Mar-18	19-Mar-18	19-Mar-18	Mar. 21, 2018	Mar. 27, 2018	Apl. 3, 2018	Apl. 3, 2018	1 Year		Special Project Fund	1,104,000.00
	NRCO Food Processing Kits	NRCO	Public Bidding		19-Apr	26-Apr	8-May	8-May	8-May	10-May	10-May	10-May-18	15-May-18	30 days	22-Jun	Regular MOOE and Project Fund of NRCO	1,140,000.00
	Starter Kits of Kilusang Pagbabago Batches 1-3 of Pagadian City	ZDSFO Focal	Public Bidding	30-Apr-18	1-May-18	11-May-18	23-May-18	23-May-18	23-May-18	25-May-18	26-May-18	6-Jun-18	6-Jun-18	30 days	8-Jul-18	DILEEP Funds	2,558,150.00
	Starter Kits of Walk-in Clients of Zamboanga Sibugay	ZSFO Focal	Public Bidding		13-Jun-18	21-Jun-18	3-Jul-18	3-Jul-18	3-Jul-18	5-Jul-18	9-Jul-18	10-Jul-18	10-Jul-18	30 days		DILEEP Funds	1,821,774.50
Total Alloted Budget of Procurement Activities																	8,818,916.50
Total Contract Price of Procurement Activtites Conducted																	8,155,982.70
Total Savings (Total Alloted Budget - Total Contract Price)																	662,933.80
ON-GOING PROCUREMENT ACTIVITIES																	
Total Alloted Budget of On-going Procurement Activities																	

Prepared by:

LOVELL KAREN R. AMPALAYO
BAC Secretariat

Recommended for Approval by:

ALBERT E. GUTIB
BAC Chairperson

ABC (PhP)		Contract Cost (PhP)			List of Invited Observers	Date of Receipt of Invitation					Remarks (Explaining changes from the APP)
MOOE	CO	Total	MOOE	CO		Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Delivery/ Completion/ Acceptance (If applicable)

2,194,992.00		2,191,598.76	2,191,598.76		COA, CAREX Trading, Zambo. City Chamber of Commerce	Jan. 3, 2018	Jan. 3, 2018	Jan. 3, 2018	Jan. 3, 2018	Jan. 3, 2018		
1,104,000.00		1,098,361.20	1,098,361.20		COA, CAREX Trading, Zambo. City Chamber of Commerce	Feb. 27, 2018	Feb. 27, 2018	Feb. 27, 2018	Feb. 27, 2018	Feb. 27, 2018		
1,140,000.00		1,014,600.00	1,014,600.00		COA, CAREX Trading, Zambo. City Chamber of Commerce	19-Apr-18	19-Apr-18	19-Apr-18	19-Apr-18	19-Apr-18		
2,558,150.00		2,276,753.00	2,276,753.00		COA, CAREX Trading, Zambo. City Chamber of Commerce	2-May-18	2-May-18	2-May-18	2-May-18	2-May-18		
1,821,774.50		1,574,669.75	1,574,669.75		COA, CAREX Trading, Zambo. City Chamber of Commerce	11-Jun-18	11-Jun-18	11-Jun-18	11-Jun-18	11-Jun-18		

APPROVED:

OFELIA B. DOMINGO, CESO III

Head of the Procuring Entity

16

ANNEX B

DEPARTMENT OF LABOR AND EMPLOYMENT REGIONAL OFFICE IX Procurement Monitoring Report for the Second Semester of 2018

Code (UACS/PA P)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Actual Procurement Activity												Source of Funds
				Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Inspection & Acceptance	

COMPLETED PROCUREMENT ACTIVITIES

	Starter Kits for LGU-Mabuhay Beneficiaries of Zamboanga Sibugay	ZSFO Focal	Public Bidding		July-25-2018	Aug-02-2018	Aug-16-2018	Aug-16-2018	Aug-16-2018	Aug-20-2018	Aug-29-2018	Sept-04-2018	Sept-04-2018	Sept-29-2018		Regular MOOE and Project Fund
	Starter Kits for LGU-Mabuhay Beneficiaries of Zamboanga Sibugay - Rebid	ZSFO Focal	Public Bidding		Sept-5-2018	Sept-13-2018	Sept-25-2018	Sept-25-2018	Sept-25-2018	Sept-27-2018	Sept-28-2018	Oct-11-2018	Oct-11-2018	Nov-5-2018		Special Project Fund

Total Alloted Budget of Procurement Activities

Total Contract Price of Procurement Activities Conducted

Total Savings (Total Alloted Budget - Total Contract Price)

ON-GOING PROCUREMENT ACTIVITIES

	Kabuhayan Starter Kits Early Procurement for CY 2019	All Field Offices DILEEP Focals	Public Bidding	Nov-19-2018	Dec-2-2018	Dec-10-2018	Dec-27-2018	Dec-27-2018	Dec-27-2018	Dec-28-2018						

Total Alloted Budget of On-going Procurement Activities

Prepared by:

LOVELL KARRIN R. AMPALAYO
BAC Secretariat

Recommended for Approval by:

ALBERT E. GUTIB
BAC Chairperson

ABC (Php)			Contract Cost (Php)			List of Invited Observers	Date of Receipt of Invitation						Remarks (Explaining changes from the APP)
Total	MOOE	CO	Total	MOOE	CO		Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Delivery/ Completion/ Acceptance (If applicable)	

1,458,960.00	1,458,960.00		1,458,960.00	1,458,960.00		COA, CAREX Trading, Zambo. City Chamber of Commerce	July-25-2018	July-25-2018	July-25-2018	July-25-2018	July-25-2018		
164,776.00	164,776.00		164,776.00	164,776.00		COA, CAREX Trading, Zambo. City Chamber of Commerce	Sept-6-2018	Sept-6-2018	Sept-6-2018	Sept-6-2018	Sept-6-2018		
1,730,000.00													
1,623,736.00													
106,264.00													

8,811,683.00						COA, CAREX Trading, Zambo. Assoc. of Prof. and Accredited Bookkeepers	Dec-5-2018	Dec-5-2018	Dec-5-2018	Dec-5-2018	Dec-5-2018		Circular Letter No. 2018-8 issued by the DBM
8,811,683.00													

APPROVED:


OFELIA B. DOMINGO, CESO III
 Head of the Procuring Entity